# If you struggle with

- Prolonged document search
- Poor retrieval efficiency
- Displaced documents

- Data security
- Compliance issues
- Traditional tracking

## Physical document management tool

Our comprehensive software covers everything from document organization to content verification, logistics, location management, efficient retrieval, and compliance assurance.



## **Key features**



Tracking and location management

User management, advanced search, and reporting

**Document intake and** gathering

**Records retention** 

**Documentation** packaging and boxing

**Retrieval requests** 

Logistics and inventarisation **Content verification** and loss prevention

### **Benefits**

#### Time and cost effective

Reduce time spent searching for documents and optimise storage space.

#### Agile and resilient

Suitable and flexible for both, large enterprise or for a small business.

#### **Efficient workflow**

Streamline the organization, tracking, and retrieval of documents.









